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USIB-D-7.1/7  
1 December 1959

UNITED STATES INTELLIGENCE BOARD

MEMORANDUM FOR : Chairman USIB Committees and Interagency  
Working Groups Operating Under Aegis  
of USIB

SUBJECT : Emergency Planning

REFERENCE : USIB-D-7.1/6, 9 September 1959

The attached excerpt from the Minutes of the Intelligence Board meeting of 24 November (as approved by the Board on 1 December), bearing on the handling of the reports of Board committees on emergency planning, is forwarded for information and appropriate action:

"5. Emergency Planning

The Board concurred in a recommendation of the Executive Secretary that the reports of the Board committees on emergency planning be handled along the following lines:

(a) Committees are to submit their draft plans to the Board Secretariat on or about 1 December as previously directed (USIB-M-56, item 9).

(b) The Secretariat will not distribute the plans to the Board immediately but will refer them to the Steering Committee for informal comments.

(c) Committees will review their plans in the light of the Steering Committee's informal comments and then forward them in final form to the Board Secretariat in early January.

(d) The Board Secretariat will forward all of the Committee plans to the Board in one package, probably including an appropriate precis of the papers and over-all recommendations, with a view to Board consideration about the middle of January."

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Executive Secretary